

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
October 8, 2024**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, John Little, Sarah Elkins, Valerie Pritt; City Manager Misty Hill, Treasurer Susan Honaker, Public Works Director Tony Legg, Police Chief Chris Teubert, and Fire Chief Joey Thomas.

VISITORS: Mary Ann Mann, Shanghai Parade Committee.

CALL TO ORDER: Chairman Arron Seams called the meeting to order at 7:06 p.m.

Arts & Humanities Funding – Shanghai Parade

Mary Ann Mann, Chairperson of the Shanghai Parade Committee was present to request \$1,000 from the City's Arts & Humanities Funding. She stated they are concerned with the Greenbrier Historical Society acting as a pass through. Mann stated she had started the process to apply for nonprofit status with the West Virginia Secretary of States office.

Councilmember Little made a motion to table consideration of providing the Shanghai Parade Committee with funding to allow the city administration to review options to pay the bills related to the event. Councilmember Elkins seconded the motion. The motion carried with all in favor.

Resolution 567 Water System Improvement Project Pay Request 29

Mayor White made a motion to recommend to Council the approval of Resolution 567 Water System Improvement Project Pay Request 29 in the amount of \$1,009,734.15. Councilmember Little seconded the motion. The motion carried with all in favor.

Resolution 568 Stormwater Study (CDBG-MIT Funds) Pay Request 11

Treasurer Honaker stated Region IV Planning and Development the manager of the project had contacted the city stating they would be holding the pay request until the project is completed.

Councilmember Pritt made a motion to table consideration of the Stormwater Study pay request. Councilmember Little seconded the motion. The motion carried with all in favor.

City Attorney Contract

Mayor White made a motion to recommend to the Council the approval of a contract with Thomas W. White to serve as the City of Lewisburg's attorney at a rate of \$72,000 to be paid in monthly installments of \$6,000. Councilmember Pritt seconded the motion. The motion carried with all in favor.

Promotion of new Seargeant in the police department with related pay increase

Councilmember Little made a motion to go into executive session at 7:39 p.m. to discuss a personnel issue. Councilmember Elkins seconded the motion. The motion carried with all in favor.

Councilmember Little made a motion to come out of executive session and go back into regular session at 8:16 p.m. Councilmember Elkins seconded the motion. The motion carried with all in favor.

Chairman Seams stated no decision had been made during the executive session.

Councilmember Little made a motion to table consideration of the promotion of an officer to sergeant until another Public Safety Committee meeting can be held. Councilmember Pritt seconded the motion. The motion carried with all in favor.

Employee Incentive Pay

Councilmember Pritt made a motion to recommend to the Council the approval of the incentive pay to city employees as presented. Councilmember Elkins seconded the motion. The motion carried with all in favor.

Year End Employee Luncheon

Councilmember Little made a motion to recommend to the Council to accept the bid from Amy's Market option 1 at a cost of \$25/ person to cater the year end employee luncheon. Councilmember Pritt seconded the motion. The motion carried with all in favor.

Public employees Retirement

Councilmember Elkins made a motion to go into executive session to discuss a personnel matter at 8:30 p.m. Councilmember Pritt seconded the motion. The motion carried with all in favor.

Mayor White made a motion to come out of executive session and to go back into regular session at 9:02 p.m. Councilmember Pritt seconded the motion. The motion carried with all in favor.

Chairman Seams stated no decision had been made during the executive session.

Councilmember Elkins made a motion to recommend to the Council to pay the Public Employees Retirement for Elden Still in the amount of \$45,229.56. Councilmember Pritt seconded the motion. The motion carried with all in favor.

American Rescue Plant Act Funds – Lafayette Street Stormwater

Councilmember Pritt made a motion to recommend to the Council the approval of the quote from Riverbend Landscaping, LLC in the amount of \$8,709.64 for landscaping at the municipal parking lot at the corner of Lafayette and Foster Streets. Mayor White seconded the motion. The motion carried with all in favor.

Approval of Minutes – September 10, 2024

Councilmember Little made a motion to approve the minutes of the September 10, 2024, meeting as presented. Councilmember Pritt seconded the motion. The motion carried with all in favor.

Adjournment

Councilmember Little made a motion to adjourn the meeting at 9:20 p.m. Councilmember Elkins seconded the motion. The motion carried with all in favor.